

Thank you for your interest in participating in the Electric Vehicle Widescale Analysis for Tomorrow's Transportation Solutions (EV WATTS) Project. Below, you will

find instructions for completing the Data Sharing Agreement distributed by Energetics, the national partner for this project.

For any additional questions, please contact the Empire Clean Cities (ECC) Program and Communications Manager, Lidia Henderson at <u>lidia@empirecleancities.org</u> or (917) 703-0943.

Digital Signature Instructions

- 1. Navigate to the EV WATTS page on the ECC website in your preferred browser at the following address: <u>www.empirecleancities.org/evwatts</u>
- 2. Click the button located at the bottom of the page labeled "Individual Data Sharing Agreement." This will open a fillable PDF document in your browser.
- 3. Review the document description provided by Energetics on the first page of the PDF document. This describes the specific data to be collected by the telematics device and how this data will be anonymized for your privacy.
- 4. Input information into all fillable fields, shown by shaded boxes in your PDF editor of choice, whether it be Adobe Acrobat, Preview, or the browser PDF display.
- 5. Note: If you are using Adobe Acrobat Reader, you can sign the document by selecting "Fill & Sign" in the toolbar. If you do not have this option, we suggest using <u>DocuSign</u> or printing and mailing.
- 6. Download the PDF, completed with your information.
- 7. Email the completed documentation to <u>lidia@empirecleancities.org</u>. You will receive a confirmation email when your form has been received.

Mail-in Instructions

- 1. Navigate to the EV WATTS page on the ECC website in your preferred browser at the following address: <u>www.empirecleancities.org/evwatts</u>
- 2. Click the button located at the bottom of the page labeled "Individual Data Sharing Agreement." This will open a fillable PDF document in your browser.
- 3. Download and print the blank agreement.
- 4. Fill in all necessary information.
- 5. Send your signed data sharing agreement to the following address:

Empire Clean Cities c/o Joy Gardner P.O. Box 370705 Brooklyn, NY 11237

6. You will receive a confirmation email when your signed agreement has been received.